



UNIFIED APPLICATION FORM FOR CERTIFICATE OF OCCUPANCY

☐ FULL

☐ PARTIAL

THIS ALSO APPLIES FOR: ☐ FIRE SAFETY INSPECTION CERTIFICATE

BUILDING PERMIT NO. : _____
DATE ISSUED : _____
FSEC NO. : _____
DATE ISSUED : _____

Date

NAME OF OWNER: _____
(Last Name) (Given Name) (Middle Initial)

ADDRESS OF APPLICANT / OWNER : _____
ZIP CODE : _____ CONTACT NUMBER : _____

REQUIREMENTS SUBMITTED

- ☐ Approved Plan (Building Permit)
- ☐ Completion Form, duly notarized
- ☐ 1 photocopy of PTR - PRC of all involved Professionals (Signed and Sealed)
- ☐ Megger Test result with calibration conducted by PEE / REE with PRC - PTR (3 Original Specimen Signature and Seal)
- ☐ Google Map (From Bureau of Fire Protection Lungsod ng Angeles to Location Site)
- ☐ Captioned photographs of Interior and Exterior Site of Completed Building/Structure
- ☐ Owners ID with 3 Specimen Signature
- ☐ Authorization Letter
- ☐ ID of Representative
- ☐ Others : _____

NAME OF PROJECT : _____
LOCATION OF PROJECT: _____

USE / CHARACTER OF OCCUPANCY : _____
NO. OF STOREY(S) : _____
NO. OF UNITS : _____
TOTAL GROSS FLOOR AREA (Square Meter) : _____
DATE OF COMPLETION : _____

Submitted by:

APPLICANT / OWNER

(Signature Over Printed Name)

Community Tax Certificate No. _____

Date Issued: _____

Place Issued: _____

Attested By:

FULL-TIME INSPECTOR OR SUPERVISOR OF CONSTRUCTION

ARCHITECT OR CIVIL ENGINEER

(Signed and Sealed Over Printed Name)

PRC NO.		Validity	
PTR NO.		Date Issued	
Issued at		TIN	
CTC No.	Date Issued		Issued at